**International Academic Partnership Agreement**

*Between*

**The Arizona Board of Regents for and on behalf of**

**Arizona State University (“ASU”)**

*And*

**Name of the Partner University (“XXX”)**

**Program format: 1+1**

**Schools represented and degrees offered through this Program Agreement:**

|  |  |
| --- | --- |
| **XXX** | **ASU** |
| Name of College/School | Name of College/School |
| Master of …….. | Master of …….. |
| Master of …….. | Master of …….. |

The International Academic Partnership Agreement (“Program Agreement”) is made between Name of Partner University (“XXX”), (Country), and the Arizona Board of Regents (“ABOR”) for and on behalf of Arizona State University (“ASU”), USA and is subject to the terms of the General Collaboration Agreement between the parties (the “General Agreement”) which are incorporated herein by reference and shall prevail in the event of a conflict with the terms of this Program Agreement. The parties agree as follows:

1. **Agreement and variation**
	1. XXX and ASU agree to establish a collaborative education program known as the “XXX-ASU International Academic Partnership Program” (the “Program”) under which qualified graduate students enrolled at XXX who have successfully completed the first year of their master’s degree curriculum may apply for admission to study at ASU (subject to all applicable ABOR and ASU admission policies, procedures and standards) for the next year to complete a one-year specialized master’s program resulting in the award of a master’s degree by XXX and a master’s degree by ASU.
	2. The parties will conduct the Program in accordance with the terms and conditions set forth in this Program Agreement.
	3. No agreement or understanding amending or varying the terms of this Program Agreement shall be legally binding on either party unless made in writing and signed by both parties.
2. **The Program**
	1. The academic component of the Program will be implemented and administered in two phases. During Phase I, XXX will identify and encourage qualified students to become candidates for the Program. These students will study at XXX and complete the first year of their master’s program. XXX will notify its students who have achieved the requisite level of performance to qualify for the Program at ASU, and recommend that they apply for the Program at ASU’s Graduate Admissions webpage (<https://admission.asu.edu/graduate/apply>) during their first year of study. ASU will evaluate these students’ applications and determine their admissibility. The students admitted by ASU will enter Phase II of the Program and continue their studies at ASU for the next year according to the approved curricular Plan of Study (POS). Following completion of the requirements for each degree, a successful student will receive two separate master’s degrees: one from XXX, and one from ASU.
	2. The following schools, colleges and academic units shall participate in the Program (each, a “Participating Unit” and together, the “Participating Units”), and offer the following degree programs under this Program Agreement:
		1. For ASU: name of school/college: degree programs offered
		2. For XXX: name of school/college: degree programs offered
	3. Each Participating Unit will require a Curricular Plan of Study (POS) approved by both XXX and ASU, which sets forth the required and elective courses necessary to satisfy the requirements for the master’s degree at XXX and the master’s degree at ASU. The Curricular Plan of Study will detail each Participating Units’ course sequences to guide students’ progression through the Program. Each party may amend its respective Curricular Plan of Study as it deems necessary or appropriate, subject to the reasonable approval of the other party as described in Section 1.3 above.
	4. Below is a description of each phase of the Program and requirements for students participating in the Program.

**Phase I**

* + 1. During their first year of study at XXX, students will complete courses required by their own disciplines as well as any extra English language training needed to achieve the language proficiency requirement for admission to ASU.

**Qualifying for Phase II**

* + 1. XXX students will apply to ASU’s Graduate Admissions and submit official copies of the graduation certificate and transcript of the bachelor’s degree (in original language and English translation). XXX will forward an official copy of the student’s graduate transcript in original language and English translation to ASU Graduate Admissions Services.
		2. ASU will assess and determine each applicant’s qualification for admission in the same manner as for other international students who apply to ASU, in accordance with ASU admission procedures and standards, and will admit students solely at its discretion following the process described in Section 2.4.4 and 2.4.5 below.
		3. Students must complete Phase 1 with a cumulative GPA of 3.0 on a scale of 4 points in order to be admitted to ASU for Phase II of the Program.
		4. English language proficiency for ASU admission must be at least TOEFL 90 or IELTS 7.0 in order to be admitted to ASU for Phase II of the Program. Students with a TOEFL between 80 and 100 or IELTS between 6.5 and 7.5 will be admitted but are required to successfully complete the appropriate ASU Global Launch English language program <https://globallaunch.asu.edu/learn-english/asu-admission>.
		5. Upon receipt of the documents listed in 2.4.2, ASU Graduate Admission Services and XXX will evaluate the student’s qualifications for admission. If the student meets ASU’s graduate admission standards, the student will be admitted into the chosen master’s program offered through this Program Agreement for which a Curricular Plan of Study has been provided and proceed to Phase II of the Program.
		6. XXX students who do not satisfy the criteria set forth in Sections 2.4.3 and 2.4.4 or who are unable to obtain an F-1 visa will not be eligible to continue in the Program.

**Phase II**

* + 1. Students who successfully proceed to Phase II of the Program will spend their second year at ASU (Year 2 of their studies) completing the approved curricula for the ASU master’s degree program.
		2. Students in Phase II will be admitted into one of the degree programs referenced in Section 2.2.1 above.
		3. Students in Phase II will be afforded all of the usual privileges of ASU’s full time international graduate students in accordance with all applicable laws and regulations.

* + 1. ASU will review and consider transfers of up to 12 credit hours of appropriate graduate coursework taken at XXX to ASU. Such transfers are at the sole discretion of the Name of ASU Academic Unit.
		2. Program students who successfully complete Phase II will be awarded a master’s degree from ASU.
	1. **Tuition and Fees**
		1. Student tuition and fees for Phase I studies will be established and collected by XXX and ASU shall have no claim against those fees.
		2. Student tuition and fees for Phase II studies will be established and collected by ASU and XXX shall have no claim against those fees. XXX waives any and all rights to any commission on student tuition and fees paid to ASU.
		3. Students in Phase II are liable for all costs to study at ASU. The cost shall include all travel, room and board, insurance coverage, and all tuition and prescribed fees to be collected by ASU. The base tuition and fees for Phase II are those published by ASU for international students. Tuition and fees may be adjusted at the sole discretion of ASU.
1. **Privacy and Educational Records**
	1. Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations (FERPA). The parties will not require any ASU students or employees to waive any privacy rights (including under FERPA or the European Union’s General Data Protection Regulation (GDPR)) as a condition for receipt of any educational services, and any attempt to do so will be void. The parties will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from ASU or as otherwise provided by law. In order to facilitate the purposes of this Program Agreement, only, ASU designates administrators of this Program Agreement at XXX as a “school official” for ASU under FERPA, as that term is used in FERPA. For issues involving any particular program participant, the XXX administrators shall remain designated school officials through the completion of the participants’ ASU degree program and fulfillment of their program participant obligations. In addition, any access to or disclosures of student educational records made by administrators of this Program Agreement at XXX must comply with ASU’s definition of legitimate educational purpose in SSM 107-01: Release of Student Information. If an administrator violates the terms of this section, they will immediately provide notice of the violation to ASU.
2. **Contacts**

For the implementation and care of this Agreement, ASU appoints Vice Provost and Dean of the Graduate College, Elizabeth Wentz, and XXX appoints Title, Name. Notices shall be sent to the following people at the following addresses:

|  |  |
| --- | --- |
| **For ASU:**Elizabeth Wentz Vice Provost and Dean of Graduate CollegeArizona State University1120 S. Cady MallINTDS-B Building, Ste. 285Tempe, AZ 85287-1003USATelephone: (480) 965-7279Fax: (480) 727-0881Email: WENTZ@asu.edu; asuglobal@asu.edu | **For XXX:**NameTitleName of Partner University Address of Contact at Partner University (physical/shipping address for documents)CityCountry Postal CodeTelephone: (country code) Fax: (country code) Email:  |

All notices, requests, reports and other communications required or permitted to be given under this Agreement shall be deemed to have been duly given if the same shall be in writing and shall be delivered either (i) personally, (ii) by facsimile transmission, with a copy by regular mail, (iii) by registered or certified mail, postage prepaid, return receipt requested or (iv) by courier to the address written above or to such other address or facsimile number as may be specified from time to time in a written notice given by a party in accordance with this paragraph. The parties agree to acknowledge in writing the receipt of any written notice, request, report or other communication under this paragraph that is delivered in person.

1. **Term and Termination**
	1. This Program Agreement shall commence on the effective date indicated below and will continue for five (5) years. In the third year of this Program Agreement, the parties will determine whether to extend the Program Agreement for another term.
	2. The Program and this Program Agreement will earlier terminate in the event of: (A) termination of the General Agreement; (B) a breach by either party of this Program Agreement or the General Agreement, which is not cured within 30 days of receipt of written notice from the non-breaching party; or (C) either party giving the other party at least 6 months prior written notice of its intention to terminate this Program Agreement, upon which no additional students will be accepted into the Program, but the commitments and obligations of each party will continue until all students enrolled in the Program complete the Program.
	3. Without prejudice to any other remedy for breach of this Program Agreement, upon termination of this Program Agreement no party will be released from any obligations which have accrued prior to the effective date of such termination.
2. **Translation**

If [Name] chooses to translate this Agreement into another language, [Name] warrants that the translated version accurately represents the understanding of the Parties as described in the English language version.

1. **Counterparts**

This Agreement may be executed by the Parties in any number of separate counterparts, each of which when executed and delivered will be deemed an original, and all such counterparts will together constitute one original document. All signatures need not be on the same counterpart. The Parties may evidence execution of this Agreement by means of photocopy, facsimile or other electronic means, copies of which will have the same effect for all purposes as an ink-signed original.

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| **The Arizona Board of Regents**for and on behalf of**Arizona State University**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Nancy Gonzales**Executive Vice President and University ProvostArizona State University Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Elizabeth Wentz** Vice Provost and Dean of Graduate CollegeArizona State UniversityDate signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name of Academic Unit Dean**Dean, Name of Academic UnitArizona State UniversityDate signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Name of Partner University**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name**TitleName of Partner University Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name**TitleName of Partner University Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Name**TitleName of Partner University Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Sample of 1+1 Plan of Study (POS)**

**Template**

## Notes to ASU staff and faculty

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**Purpose:**

* To show the full curricular path of this program through all years at all institutions. The POS will be a guide for advisors and participating students.

**Format options:**

* In the sample templates, red font = partner academic unit / blue font = ASU academic unit.

**Curriculum:**

* Each academic unit at the partner institution and ASU must provide curriculum details in English for the portions of the program to take place at their institution. Current requirements can be found in [Degree Search](https://degrees.apps.asu.edu/masters-phd?init=false&nopassive=true).
* Include the courses taken at ASU that will be transferred to the partner institution to fulfill their degree requirements.
* The credit hours shown on the POS be converted to ASU hours on the partner institution side.

**ASU Master’s:**

* Up to 12 graduate credits taken prior to enrolling in the ASU master’s program may also be applied toward non-core credits in the ASU master’s program if:
* The partner’s master’s degree is not issued until after the student completes their studies at ASU. ASU cannot use credits from a degree already-conferred;
* The course credits meet all requirements for approval by ASU Graduate College.

**Include notes:**

* Include any specific notes that will be helpful for future advisors and participating students.
* Include credit conversation for partner institution and total credit hours of their degree program.

**ASU and Partner Institution Curriculum Requirements:**

* Include course number and titles so POS approvers at Graduate College can verify the correct courses, e.g*.* CSE 593: Applied Project (3)
* Make sure all course descriptions are up-to-date.
* List all course credit hours and ensure all the total credit hours in the table adds up.
* Approval of this POS requires that your courses correspond to accurate information in the ASU Course Catalog. Please ensure all ASU courses are active.

**Please Note: Do not include this instruction page with your completed POS.**

**EXHIBIT A**

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| Curriculum of Plan of Study (POS) 1 + 1 Format |
| **Partner University Name (“XXX”)**College/School nameMaster of \_\_\_[Total credit hours \_\_\_ ] | **Arizona State University (ASU)**College/School nameMaster of \_\_\_[Total credit hours \_\_\_ ] |
| **Graduate/Matriculated Courses** | **Graduate/Matriculated Courses** |
| **Year 1** | **Year 2** |
| **Semester** **1** | **Semester** **2** | **Fall** | **Fall** |
| * Courses e.g.

*e.g. CSE 593: Applied Project (3)** Courses
* Courses
 | * Courses
* Courses
* Courses
 | * Courses
* Courses
* Courses
 | * Courses
* Courses
* Courses
 |
| **Spring** | **Spring** |
| * Courses
* Courses
* Courses
 | * Courses
* Courses
* Courses
 |
| Total credits:  | Total credits:  | Total credits:  | Total credits:  |
| **Credits transferred from ASU to (Partner University Name)**  | **Credits transferred from (partner university name) to ASU** |
| • Courses (credits) • Courses• Courses | • Courses (credits) • Courses• Courses |
| Total credits: xx credits in year 1 + xx transfer = xx credits  | Total credits: xx credits in year 2 + xx transfer = xx credits  |
| **Note**• Credit hour conversion ratio: The credit hour conversion to ASU credit is xx • ASU will accept xx credits of (partner university name) and (program name) as graduate transfer credits to award a Master’s diploma. • (Partner university name) will accept xx credits of ASU courses to fulfill the (partner university name) and program elective requirements. • The (partner university name) transcript sent to ASU will show xx credit hours total for xx shared courses. |