**International Academic Partnership Agreement**

*Between*

**The Arizona Board of Regents for and on behalf of**

**Arizona State University (“ASU”)**

*And*

**Name of the Partner University (“XXX”)**

**Program format: 3+1+1**

**Schools / Colleges represented and degrees offered through this Program Agreement:**

|  |  |
| --- | --- |
| **XXX** | **ASU** |
| **Name of College/School** | **Name of College/School** |
| Bachelor of …….. | Master of …….. |
| Bachelor of …….. | Master of …….. |

This International Academic Partnership Program Agreement (“Program Agreement”) is made between University Name (“XXX”), (Country) and the Arizona Board of Regents (“ABOR”) for and on behalf of Arizona State University (“ASU”), USA and is subject to the terms of the General Collaboration Agreement between the parties (the “General Agreement”), which are incorporated herein by reference and shall prevail in the event of a conflict with the terms of this Program Agreement. The parties agree as follows:

1. **Agreement and variation**
   1. XXX and ASU agree to establish a collaborative education program known as the “XXX-ASU International Academic Partnership Program” (the “Program”) under which qualified XXX undergraduate students who have successfully completed the first three (3) years of their bachelor’s degree curriculum may apply for admission to study at ASU (subject to all applicable ABOR and ASU policies, procedures and standards) for the next two (2) years to complete coursework in satisfaction of their bachelor’s degree to be awarded by XXX and a master’s degree to be awarded by ASU.
   2. The parties will conduct the Program in accordance with the terms and conditions set forth in this Program Agreement.
   3. No agreement or understanding amending or varying the terms of this Program Agreement shall be legally binding on either party unless made in writing and signed by both parties.
2. **The Program**
   1. The academic component of the Program will be implemented and administered in two phases. During Phase I, XXX will identify and encourage qualified students to become candidates for the Program during or before the third year of their four-year bachelor’s degree program at XXX. XXX will notify such students who have achieved the requisite level of performance to qualify for the Program at ASU, and will recommend that they apply for the Program at ASU Admission: <https://admission.asu.edu/>. ASU will evaluate these candidates’ applications and determine their admissibility to ASU. Those XXX students admitted by ASU will enter Phase II of the Program and continue their studies at ASU for the next two years (2) years according to the approved curricular Plan of Study (POS), completing requirements for their bachelor’s degree to be awarded by XXX as well as the requirements for a master’s degree to be awarded by ASU.
   2. The following schools, colleges and academic units will participate in the Program (each, a “Participating Unit” and together, the “Participating Units”), and offer the following degree programs under this Program Agreement:
      1. For ASU: name of school/college: degree programs offered
      2. For XXX: name of school/college: degree programs offered
   3. Each Participating Unit will require a Curricular Plan of Study (POS) approved by both XXX and ASU, which sets forth the required and elective courses necessary to satisfy the requirements for the bachelor’s degree at XXX and the master’s degree at ASU. The Curricular Plan of Study will detail each Participating Units’ course sequences to guide students’ progression through the Program. Each party may amend its respective Curricular Plan of Study as it deems necessary or appropriate, subject to the approval of the other party pursuant to Section 1.3 above.
   4. Below is a description of the Program’s phases and requirements for students wishing to participate in the Program.

**Phase I**

* + 1. During their three (3) years of undergraduate study at XXX, students will complete courses required by their own disciplines as well as any extra English language training needed to achieve the language proficiency requirement for ASU admission.
    2. XXX students who wish to proceed to Phase II will, during Year 3 at XXX, apply to ASU for the International Undergraduate Admission to XXX /undergraduate degree program in order to complete Year 4 of their undergraduate studies at ASU.
    3. XXX students who have successfully completed their first three years of undergraduate study at XXX (including having earned a cumulative GPA of 3.0 on a scale of 4 points) and who satisfy ASU’s International Undergraduate Admission requirements will be admitted to study at ASU as undergraduates subject to their receipt of an F-1 visa. ASU will provide an official admission letter to each student to assist their application for an F-1 visa. Students are responsible for applying for the student visa and addressing all immigration matters with the appropriate authorities.
    4. XXX students must meet the applicable English language proficiency requirements for ASU admission:
* Undergraduate English Proficiency: <https://admission.asu.edu/international/undergrad/english-proficiency>
* Graduate English Proficiency: <https://admission.asu.edu/international/graduate/english-proficiency>
  + 1. XXX students who do not satisfy the criteria set forth in Sections 2.4.3 and 2.4.4 or who are unable to obtain an F-1 visa will not be eligible to continue in the Program.
    2. Program students admitted to ASU will spend their first year at ASU (which will be Year 4 of their undergraduate studies) completing the approved curricula for their bachelor’s degree program.
    3. Program students who successfully complete one year of degree-specific course work at ASU specified by the Curricular Plan of Study will be reviewed and evaluated by XXX. If approved, XXX will award the student an official certificate indicating that the student has fulfilled all of the course requirements for a bachelor’s degree at XXX.

**Qualifying for Phase II**

* + 1. During their first year at ASU (Year 4 of their undergraduate studies), Program students who wish to pursue the ASU graduate degree name at ASU will apply to ASU’s Graduate College for Graduate Admission. ASU will assess and determine each applicant’s qualification for admission in the same manner as for other international students who apply to ASU, in accordance with ASU admission procedures and standards, and will admit students solely at its discretion following the process described in Section 2.4.10 below.
    2. Upon issuance of the bachelor’s degree as described in Section 2.4.7, XXX will forward official copies of the graduation certificate and the student’s transcript in original language and English translation to ASU Graduate Admissions Services.
    3. Upon receipt of the graduation certificate and transcript from XXX, ASU Graduate Admission Services, the name of school/college will evaluate the student’s qualifications for admission. If the student meets ASU’s graduate admission standards, the student will be admitted into the chosen master’s program offered through this Program Agreement for which a Curricular Plan of Study has been provided and proceed to Phase II of the Program.
    4. Program students who are not admitted into the graduate program at ASU will complete Year 4 of undergraduate study at ASU and will not continue Phase II of the Program.

**Phase II**

* + 1. Students who successfully proceed to Phase II of the Program will spend their second year at ASU (Year 5 of their studies) completing the approved curricula for their master’s degree program.
    2. Program students in Phase II will be afforded all of the usual privileges of ASU’s full time international graduate students in accordance with all applicable laws and regulations.
    3. Program students who successfully complete Phase II will be awarded a master’s degree from ASU.
  1. **Tuition and Fees**
     1. Student tuition and fees for XXX coursework will be established and collected by XXX and ASU shall have no claim against those fees.
     2. Student tuition and fees for any coursework taken at ASU will be established and collected by ASU and XXX shall have no claim against those fees. XXX waives any and all rights to any commission on student tuition and fees paid to ASU.
     3. XXX students studying at ASU are liable for all costs to study at ASU. The cost shall include all travel, room and board, insurance coverage, and all tuition and prescribed fees to be collected by ASU. The base tuition and fees for Phase II are those published by ASU for international students. Tuition and fees may be adjusted at the sole discretion of ASU.

1. **Privacy and Educational Records** 
   1. Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations (FERPA). The parties will not require any ASU students or employees to waive any privacy rights (including under FERPA or the European Union’s General Data Protection Regulation (GDPR)) as a condition for receipt of any educational services, and any attempt to do so will be void. The parties will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from ASU or as otherwise provided by law. For purposes of this Program Agreement only, ASU designates administrators of this Program Agreement at XXX as a “school official” for ASU under FERPA, as that term is used in FERPA. In addition, any access to or disclosures of student educational records made by administrators of this Program Agreement at XXX must comply with ASU’s definition of legitimate educational purpose in SSM 107-01: Release of Student Information. If an administrator violates the terms of this section, they will immediately provide notice of the violation to ASU.
2. **Contacts**

For the implementation and care of this Program Agreement, ASU appoints Vice Provost and Dean of the Graduate College, Elizabeth Wentz, and XXX appoints Title, Name. Notices shall be sent to the following individuals at the following addresses:

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| **For ASU:**  Elizabeth Wentz  Vice Provost and Dean of  Graduate College  Arizona State University  1120 S. Cady Mall  INTDS-B Building, Ste. 285  Tempe, AZ 85287-1003  USA  Telephone: (480) 965-7279  Fax: (480) 727-0881  Email: WENTZ@asu.edu; asuglobal@asu.edu | **For XXX:**  Name  Title  Name of Partner University  Address of Contact at Partner University (physical/shipping address for documents)  City  Country  Postal Code  Telephone: (country code)  Fax: (country code)  Email: |

All notices, requests, reports and other communications required or permitted to be given under this Agreement shall be deemed to have been duly given if the same shall be in writing and shall be delivered either (i) personally, (ii) via email, (iii) by registered or certified mail, postage prepaid, return receipt requested or (iv) by courier to the address written above or to such other address or facsimile number as may be specified from time to time in a written notice given by a party in accordance with this paragraph. The parties agree to acknowledge in writing the receipt of any written notice, request, report or other communication under this paragraph that is delivered in person.

1. **Term and Termination** 
   1. This Program Agreement shall commence on the effective date indicated below and will continue for five (5) years. In the third year of this Program Agreement, the parties will determine whether to extend the Program Agreement for another term.
   2. The Program and this Program Agreement will earlier terminate in the event of: (A) termination of the General Agreement; (B) a breach by either party of this Program Agreement or the General Agreement, which is not cured within 30 days of receipt of written notice from the non-breaching party; or (C) either party giving the other party at least 6 months prior written notice of its intention to terminate this Program Agreement, upon which no additional students will be accepted into the Program, but the commitments and obligations of each party will continue until all students enrolled in the Program complete the Program.
   3. Without prejudice to any other remedy for breach of this Program Agreement, upon termination of this Program Agreement no party will be released from any obligations which have accrued prior to the effective date of such termination.

This Program Agreement may be executed by the parties in any number of separate counterparts, each of which when executed and delivered will be deemed an original, and all such counterparts will together constitute one original document. All signatures need not be on the same counterpart. The parties may evidence execution of this Program Agreement by means of photocopy, facsimile or other electronic means, copies of which will have the same effect for all purposes as an ink-signed original.

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| **The Arizona Board of Regents**  for and on behalf of  **Arizona State University**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Nancy Gonzales** Executive Vice President and University Provost Arizona State University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Elizabeth Wentz**  Vice Provost and Dean of Graduate College  Arizona State University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name of Academic Unit Dean**  Dean, Name of Academic Unit  Arizona State University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Name of Partner University**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Name** Title  Name of Partner University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**  Title  Name of Partner University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name**  Title  Name of Partner University  Date signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Sample **of 3+1+1 Plan of Study (POS)**

**Templates**

## Notes to ASU staff and faculty

Request the most current templates for your partner programs: ASUGlobal@asu.edu

**Purpose:**

* To show the full curricular path of this program through all years at all institutions. The POS will be a guide for advisors and participating students.

**Format options:**

* In the sample templates, red font = partner academic unit / blue font = ASU academic unit.

**Curriculum:**

* Each academic unit at the partner institution and ASU must provide curriculum details in English for the portions of the program to take place at their institution. Enter each academic units’ details into one template or list them separately, considering clarity for future readers. Current requirement can be found in [Degree Search](https://degrees.apps.asu.edu/masters-phd?init=false&nopassive=true).

**3+1+1 pathway program**

* Up to 12 graduate credits taken in the 4th year of undergraduate studies can also apply to the master’s program.

**Include notes:**

* Include any specific notes that will be helpful for future advisors and participating students.

**ASU curriculum requirements:**

* Include course titles and numbers so POS approvers at Graduate College can verify the correct courses, e.g. COM225: Public Speaking (3)
* Make sure all course descriptions are up-to-date.
* List all course credit hours and ensure all the total credit hours in the table adds up.
* Approval of this POS requires that your courses correspond to accurate information in the ASU Course Catalog. Please ensure all ASU courses are active.

## EXHIBIT A

**Please Note: Do not include this instruction page with your completed POS.**

**Sample 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Curriculum of Plan of Study (POS) | 3 + 1 + 1 Format | | | | |
| **Partner University Name (“XXX”)**  College/School name  Bachelor of \_\_\_  [Total credit hours \_\_\_ ] | | | **Arizona State University (ASU)**  College/School name  Master of \_\_\_  [Total credit hours \_\_\_ ] | |
| **Undergraduate  Courses** | | | **Undergraduate Courses** | **Graduate Matriculated Courses** |
| **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** |
| **Semester** **1 and 2** | **Semester** **3 and 4** | **Semester** **5 and 6** | **Semester 1: Fall** | **Semester 1: Fall** |
| * Courses   e.g. COM 225: Public Speaking (3)   * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses |
| **Semester 2: Spring** | **Semester 2: Spring** |
| * Courses * Courses * Courses | * Courses * Courses * Courses |
| Total credits: | Total credits: | Total credits: | Total credits: | Total credits: |
| **Notes:** 400 level completed at ASU must be approved by the partner university since students will be receiving their bachelor degree from their home institution. 500 level courses will be used towards ASU's graduate programs. | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Curriculum of Plan of Study (POS) 3 + 1 + 1 Format | | | | | |
| **Partner University Name (“XXX”)**  College/School name  Bachelor of \_\_\_  [Total credit hours \_\_\_ ] | | | **Arizona State University (ASU)**  College/School name  Master of \_\_\_  [Total credit hours \_\_\_ ] | | |
| **Undergraduate Courses** | | | **Undergraduate Courses** | **Graduate Matriculated Courses** | |
| **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** | **Year 5: Summer** |
| **Semester** **1 and 2** | **Semester** **3 and 4** | **Semester** **5 and 6** | **Semester 1: Fall** | **Semester 1: Fall** | **Semester** **3: Summer** |
| * Courses   e.g. COM225: Public Speaking (3)   * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses | * Courses * Courses * Courses |
|  | **Semester 2: Spring** | **Semester 2: Spring** |
| * Courses * Courses * Courses | * Courses * Courses * Courses |
| Total credits: | Total credits: | Total credits: | Total credits: | Total credits: | Total credits: |
| **Notes:** 400 level completed at ASU must be approved by the partner university since students will be receiving their bachelor degree from their home institution. 500 level courses will be used towards ASU's graduate programs. | | | | | |